

Gist of proceeding of the 13th Annual General Meeting (AGM) of the Company held on Tuesday, the 29th September 2020

1. Date, Time and Venue of the AGM:

The 13th Annual General Meeting of the Company was held on Tuesday, the 29th September 2020 at 3.00 p.m. through Video Conferencing (VC) or Other Audio Visual Means (OAVM).

2. Brief details of the proceedings at the AGM:

Mr Ajayendra Pratap Jain, Company Secretary of the company welcomed all the Board Members and Shareholders attending the 13th Annual general Meeting of the Company through Video Conferencing.

Mr. Nikhil Chaturvedi, Managing Director of the Company then introduced Directors present in the meeting through VC and respective Directors did a roll check from their respective locations. Further, he mentioned that we also have with us Ms Mansi Pardiwalla, partner from M/s. BSR & Associates LLP, Statutory Auditors and Mr Hemant Shetye, practicing Company Secretary as Scrutinizer for this meeting, Mr Anurag Garg, Chief Financial Officer of the Company, along with the Management team of the Company who are attending this meeting from the Company's registered office or from their respective locations.

With the consent of the other Directors present in the meeting, Mr. Punit Goenka, Independent Director and Chairman of the Company elected as Chairman of the meeting.

A total of 57 members attended the meeting in person as per the records of attendance.

Further, Mr Punit Goenka updated the members that due to the outbreak of COVID-19, the Government has placed restrictions on movement of people across the country, hence this is the first time we are holding this 13th AGM through Video Conferencing (VC) or Other Audio Visual Means (OAVM). He stated that this meeting format is in compliance with the directions issued by the Ministry of Corporate Affairs (or MCA) and the Securities and Exchange Board of India (or SEBI), and for the said purpose the Company has engaged Link Intime India Private Limited, its Registrar and Transfer Agent, or RTA, for hosting this AGM through VC facility and for providing remote

e-voting and e-voting facility during the AGM. He further stated that a live streaming of this meeting is being webcast on the RTA's website and since the meeting was conducted through VC, the requirement of appointing proxies has been dispensed with.

Then, he highlighted that since this AGM is held through VC, statutory documents for the purpose of AGM are kept open for inspection in electronic mode at the link available on the Company's webpage and on the RTA's website during this meeting.

Thereafter, Mr Punit Goenka with the consent of the members present at the meeting took the Notice convening the 13th AGM as read.

Further, he informed the Members that the facility for e-voting had also been made available at the Meeting for members who had not cast their vote through remote e-voting and also informed the Members that the Company has appointed Mr. Hemant Shetye, Practicing Company secretary, to act as the Scrutinizer to scrutinize the vote cast through remote e-voting and e-voting during the meeting.

Then, Mr Punit Goenka requested Mr. Nikhil Chaturvedi to highlight the overall performance of the Company during the financial year 2019-20. Mr Nikhil Chaturvedi gave a brief speech about the overall performance of the company.

Further, Mr Nikhil Chaturvedi mentioned that based on emails received by the Company, the Company has registered 5 (Five) Speakers/Shareholders who would be expressing their views/asking questions. He then requested the host to call the names of the shareholder speakers serial wise to speak or ask questions one by one. The host then called out the names of the Shareholder-Speakers one by one whereupon they expressed their views.

Then Mr Nikhil Chaturvedi informed the members that pursuant to the provisions of the Companies Act, 2013, Rules framed there under, Secretarial Standard-2 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Listing Regulations"), the Company had extended the remote e-voting facility to the members of the Company in respect of resolutions to be passed at the meeting and that such remote e-voting commenced at 9.00 a.m. on September 26, 2020 and ended at 5.00 p.m. on September 28, 2020.

Further he informed the members that the voting results along with the consolidated Scrutinizer's Report would be placed on the website of the Company and on the website of the RTA. Further, the results would be intimated to the Bombay Stock Exchange (BSE) and National Stock Exchange of India Limited (NSE) in the prescribed manner and format, and lastly, the resolutions shall be deemed to be passed on the date of this meeting.

At this point, he requested to the members present at the Meeting, who had not cast their votes through remote e-voting can cast their votes by means of e-voting facility provided during the AGM for a period of fifteen minutes dedicated to the e-voting.

A vote of thanks was extended by Mr Salil Chaturvedi, Dy. Managing Director and announced the conclusion of the Meeting.
